

## **National Institute of Open Schooling**

**(An autonomous organization under Ministry of HRD, Govt. of India)  
A-24-25, Institutional Area, Sector-62, NOIDA-201309 , U.P**

### **Walk in Interview**

NIOS will hold a Walk-in-interview on 18th Nov 09 at 11 A.M to appoint five Sr. Executive Officers purely on Contract Basis in the Vocational Education Department initially for a period of 'six' months or till the Academic Officer Posts are filled-up, in the subject areas of **Home Science, Engineering and Technology , Agriculture, Health and Para medical , Business and Commerce** on a consolidated salary of Rs. 14,000/- per month. The candidate must be post graduate.

**Qualifications and Experience required for above positions is at least a Post Graduate Degree in the relevant subject with 55% of marks. He/She should have good capabilities in organizing education programme with working knowledge in Computer Operation.**

#### **1. Sr. Executive Officer**

- Masters Degree or equivalent in relevant subject from recognized university with at least 55 % marks (B+) or its equivalent grade and good academic records.
- Experience in development of material for vocational/ technical courses, preferably through distance mode.
- Experience in holding meetings, seminars, workshops and co-ordinating related activities thereof.
- Working knowledge of Computer Operations.
- Working knowledge of Hindi & English.

**Age :** Below 37 years

#### **Other terms and conditions**

1. The contract will be initially for 6 months. The incumbent will have to execute an agreement with NIOS, renewable after every 6 months on the basis of satisfactory performance.

2. The contract engagement of these positions shall not be part of the regular cadres nor would any special preferential treatment be given to such contractual staff in the matter of recruitment to regular posts.
3. The contract engagement shall have no vested right prior to and after the completion of the contract period to ask for regularization/absorption in NIOS.
4. During the contract, if required, the contractual staff will have to proceed to any part of India and will perform such duties as may be assigned to him/her in connection with the work of NIOS.
5. All desirous candidates may attend Walk-in-Interview along with their complete applications giving details of i) name, ii) date of birth (age), iii) address with contact no., iv) qualifications, v) experience, etc. supported with the original testimonials.

**Secretary**